**Phase 1: FY 2022/ 23 Actions**

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| Resources secured (source) |  | Costs known (potential source)  |  | Costs unknown (potential source)  |  |

| **Work area/ relevant sprint group / action plan reference** | **Phase 1: FY 2022/23** **Actions** | **Resources** | **Outcome** | **Delivery Champion**  | **Status**  |
| --- | --- | --- | --- | --- | --- |
| 1. Domestic retrofit

 Action plan reference: C1 bulk buying scheme R1 template retrofit buildingsC3 programme to scale domestic retrofit across social and private housing | 1a) Feasibility engagement study delivery domestic retrofit at scale (starting in Rose Hill) | Grant funded  | Full feasibility study and project plan completed for pilot retrofit. | Lucy Group  | Complete  |
| 1. Freight consolidation

Action plan reference: C2 Greening last mile delivery  | 2a) Feasibility study and pilot project plan  | Project funding  | Full feasibility study and project plan completed | Oxfordshire County Council  | In progress  |
| 1. Active travel (sprint 5)

Action plan reference: G2 Active travel commitments  | 3a) Engaging ZCOP partners with core transport schemes.  | Staff time (Oxford Brookes University and City Council) | List of priorities for ZCOP members  | Oxford Brookes University  | Completed |
| 3b) Collaborative project identification | Staff time (Oxford Brookes University and City Council) | List of potential projects that can support active travel  | Oxford Brookes University  | In progress |
| 1. Low carbon skills (sprint 6)

Action plan reference: S1 Collaboration with the education sector on low carbon skills | 4a) Monitor and feedback progress from Oxford City Council (SPF bid and baseline research) OxLEP into ZCOP SG  | £TBC (Shared Prosperity Fund) |  | OxLEP | In progress  |
| 1. Accelerating delivery of local renewables (sprint 9)
 | 5a) Workshop with external consultants to examine opportunities to improve local planning policies for renewables. | Staff time (Oxford City Council) | Local Plans include positive policies to support renewable energy addressing community engagement/ sites etc.  | Oxford City Council  | In progress |
| 5b) Explore expanded opportunities for PPAs via workshop.  | £TBC  | Partners provided with information on opportunities and options for PPAs. | Oxford Brookes  | Planned  |
| 5c) Liaise DIO and Oxford Airport to understand radar constraints and report back to Partners.  | Staff time (Oxford City Council) | Clarity about limitations and opportunities for wind re radar issue | Oxford City Council  | Completed |
| 5d) Asset mapping ZCOP Partners to understand opportunities for collaborative renewables projects and potential feasibility work.  | Staff time (Oxford City Council)£TBC for feasibility  | New collaborative projects identified  | Oxford City Council  | Planned  |
| 1. Authority Based Insetting

Action plan reference: C4 Combining SME sustainability support with low interest loans | 6a) Area Based Insetting (ABI) Trial (working with Anthesis and Low Carbon Hub) | Staff time (Low Carbon Hub and City Council)  | Carbon reduction project(s) funded (fully or partly) through ABI methodology | Oxford City Council and Low Carbon Hub | In progress |
| 6b) Establish a ‘market/brokerage’ for insetting in Oxford | Staff time (Oxford City Council and participants) | Agreed methodology for identifying and funding collaborative carbon reduction projects in city boundary | Oxford City Council, with Low Carbon Hub and University of Oxford | Planned |
| 1. EV infrastructure delivery

Action plan reference: C6 deploying EV charging infrastructure  | 7a) Workshop with ZCOP Partners to discuss City Council’s EV Strategy and opportunities for collaboration.7b) Establish car sharing sprint group and organise car sharing events in the city | Staff time (Oxford City Council and participants) Staff time (Oxford City Council and participants) | Collaboration areas identified | Oxford City CouncilOxford City Council and Oxfordshire County Council | CompleteIn progress  |
| 1. Scope 3 emissions

Action plan reference: B1 Behaviour change, communication and education  | 8a) Workshop with ZCOP Partners to share best practice on scope 3 and identify areas of collaboration [for city-wide scope 3 emissions e.g. leased assets, food, waste]  | Staff time (Oxford University and participants) | Shared approach / best practice on scope 3 | Oxford City Council | Complete  |
| 1. Engaging SMEs in ZCOP

Action plan reference: G1 Knowledge transfer platform   | 9a) Design approach with OxLEP to identify potential areas where ZCOP could share knowledge or unblock barriers (e.g., green leases or insetting funds) for SMEs, working with partners such as Oxfordshire Greentech.  | £TBC depending on scope  | Agreed approach for SMEs and support provided (e.g. knowledge/ info) as appropriate to help their net zero transition  | Oxford City Council  | In progress |
| 1. Climate change adaptation
 | 10a) Series of workshops to undertake climate change risk assessment for Oxford identifying goals and actions. Build on work started at Oxford City Council. 10b) Support Oxfordshire County Council’s study into Climate adaptation risks | Staff time (Oxford City Council and partners) | Risks, goals and actions identified. | Oxford City Council and Oxfordshire County Council | Planned  |
| 1. Hydrogen

Action plan reference: R4 Mini-hydrogen network feasibility study  | 11a) Workshops to organise funding bid building on County’s feasibility work. | Staff time (Oxfordshire County Council and participants) | Full feasibility for hydrogen / pilot project  | County Council | Pending relevant funding opportunity  |
| 1. Heritage and retrofit

Action plan reference: P2 streamlining conscientious retrofit within conservation areas | 12a) Meeting to discuss revised heritage Technical Advice Note  | Staff time (Oxford City Council) |  | Oxford City Council  | Complete |

**Phase 2: FY 2023/ 24 Actions**

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| Resources secured (source) |  | Costs known (potential source)  |  | Costs unknown (potential source)  |  |

| **Relevant sprint group / action plan reference** | **Phase 1: FY 2022/23** **Actions** | **Resources** | **Outcome** | **Delivery Champion**  | **Status**  |
| --- | --- | --- | --- | --- | --- |
| 1. Domestic retrofit (sprint 2)

 Action plan reference: C1 bulk buying scheme R1 template retrofit buildings | 14a) Bulk buy feasibility focusing on retrofit project.  | £TBC  | Full feasibility study completed | Lucy Group and OxLEP | Planned  |
| 14b) Preparation for retrofit pilot launch (securing funding, establishing supporting structures, governance and partnerships, communications) | TBC (in feasibility) | TBC  | Lucy Group/Oxford City Council | Planned  |
| 1. Climate resilience through the natural environment
 | 15a) Implement climate resilience actions identified through climate risk assessment.  | £TBC (depends on the actions identified).  | TBC  | TBC  | Proposed |
| 1. Lobbying

Action plan reference: G3 Joint Lobbying Strategy  | 16a) Develop lobbying plan covering key areas of the roadmap.  | Staff time (Oxford City Council and participants TBC) | Joint approach and lobbying opportunities identified  | Oxford City Council  | Proposed |
| 1. Energy flexibility and Local Energy Mapping

Action plan reference: R3 Whole system network reviewCC1 strengthening domestic grid connections  | 17a) Energy mapping, working with SSEN to scope what is and isn’t feasibility  | £TBC (SIF Funding?) | TBC  | TBC  | Proposed |
| 1. Non-domestic building retrofit

Action plan reference: R2 Establishing building stock inventory and pipeline  | 18a) Scope areas of collaborative work which could include green leases, funding, bulk buy and other delivery approaches. Potential focus around preparation for MEES regulatory changes.  | £TBC depends on agreed scope  | TBC  | TBC  | Proposed |
| 1. Monitoring and reporting

Action plan reference: B2 Public dashboard for monitoring ZCOP progress | 19a) Agree reporting framework including data and KPIs. Publish update on ZCOP progress on website with updated stats and report on sprint groups  | £TBC depends on data inputs.  | Clear progress reporting available  | Oxford City Council  | Planned |
| 1. Accelerating delivery of local renewables
 | 20a) Detailed feasibility for viable renewable energy sites  | £TBC depending on number of sites  | TBC  | TBC  | Proposed  |
| 1. Partner mapping to support joint funding applications

Action plan reference: G4 joint funding applications 1. CC2 exploring funding options
 | 11a) Undertake partner mapping to understand key areas of interest and potential alignment with funding opportunities  | Staff time (Oxford City Council and participants) | Potential funding bids identified  | Oxford City Council  | Planned  |
| 1. Freight consolidation

Action plan reference: C2 Greening last mile delivery | 22a) Engage and support living lab project development | Sprint group time | TBC | TBC | Proposed |